



GREAT LAKES POWER COMPANIES

RETURN GOODS POLICY

- 1) All requests to return parts must be made within 10 days after receipt of material.
- 2) All returns must be given approval by the administrator of the invoicing branch. Upon approval, a return goods authorization number will be issued.
- 3) Merchandise approved for return must be in original container, where applicable, and resalable as new.
- 4) All returns must be shipped freight prepaid, include a copy of the original packing list and be marked with the return goods authorization number.
- 5) All goods approved for return are subject to a minimum 20% restocking charge.
- 6) All sales will be final on the following:
 - a. Items with a net value of under \$25.00
 - b. All bearings, seals, gaskets, and electronic/electrical components.
 - c. All non-stock items.
- 7) Items left over from a repair kit will not be approved for credit or return consideration.
- 8) All goods are shipped FOB shipping point; damage claims must be filed with the freight carrier.
- 9) All goods returned to Great Lakes Power Companies which do not meet the above requirements will be refused.

Revised Date: July 9, 2007